



JOB OPPORTUNITY 職位空缺

Job Title: Housekeeper 清潔員
Reports To: Environmental Service Manager 環境部經理
Job Location: Seattle, WA 西雅圖
Hours/Schedule: Full time 全職

ROLE AND RESPONSIBILITIES 職責

- Keeps the total facility in an orderly and neat condition. 確保環境井然有序、乾淨整潔
- Uses cleaning chemicals in the proper proportions as noted on the directions, to sweep, mop, and disinfect the facility. 按照指示中所述的適當比例使用清潔化學品，對設施進行適當的打掃和消毒
- Informs the Environmental Service Manager of needed materials to properly keep the building in a neat and clean condition. 向環境部經理通報所需材料，以保持建築物的整潔乾淨
- Operates basic equipment such as vacuum cleaners, buffers and lawn mowers, and etc. 操作基本設備，如吸塵器，地板打磨機和割草機等
- Disposes large bags of garbage to dumpsters. 處理大袋垃圾
- Pulls / pushes garbage dumpsters to/from garbage disposal area. 將垃圾箱拉入/送出垃圾處理區域
- Follows the housekeeping policies and procedures as developed by Kin On. 遵循健安制定的內務管理政策和程序
- Performs other duties as required. 執行指定的其他職責

MINIMUM QUALIFICATIONS 基本要求

- High school diploma or its equivalent. 高中文憑或同等學歷
- One year of experience in housekeeping in a health care facility is preferred. 最好有至少一年的醫療保健設施清潔經驗
- Must be able to lift heavy objects of more than 50 lb. 必須能夠舉起超過50磅的重物
- Must be able to speak the Chinese language. 必須能說中文

ABOUT KIN ON 關於健安

Kin On is a non-profit organization rooted in the Asian community for more than 30 years. Kin On's mission is to honor, support, and advocate for our Asian elders and families in the Puget Sound region by offering culturally and linguistically appropriate health, social, and educational services. Kin On is creating an aging-friendly campus which includes a 24/7 skilled-nursing facility, Rehab and Care Center, Assisted Living Facility, Adult Family Home, Home Care Services, Family Caregiver Support, Chronic Care Management Services, and Health Living Program.

TO APPLY: Please send resume to Hiring Personnel via staffing@kinon.org or fill out application form at Kin On front desk, address: 4416 S. Brandon St, Seattle, WA 98118. 有意者請寄簡歷到 staffing@kinon.org 或到健安前臺填申請表。

Kin On is an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, gender, sexual orientation, gender identity and/or expression, creed, national origin, age, disability, genetic information, ancestry, citizenship, marital status, veteran and/or military status or any other legally protected status. No question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law.