



## **JOB OPPORTUNITY**

**Job Title:** Social Worker  
**Reports To:** Director of Social Services  
**Job Location:** Seattle, WA  
**Hours/Schedule:** Full Time, Non-exempt

## **JOB DESCRIPTION**

Kin On is seeking a Social Worker working in a skilled nursing facility (SNF) with mainly elders needing short-term and/or long-term care. The primary functions of this position are 1) to coordinate admission process, facilitate transition during short-term rehabilitation stay, and discharge planning; 2) to assist resident's adjustment into a long-term care facility, maintain their maximum level of health and independence, and work with their family and multi-disciplinary team in caring for these residents.

## **GENERAL RESPONSIBILITIES**

- Collect required client service utilization and demographic information.
- Perform comprehensive psychosocial assessment of residents.
- Serve as a member of an interdisciplinary team in coordinating admission process, developing individual care plan and discharge planning for residents on Rehabilitation Services.
- Counsel resident and their family on long-term care options and services, bereavement, caregiver stress, and advocate for resident's right.
- Attend regular meeting such as daily stand-up meeting, resident care plan conference, family council meeting, social services team meeting, and psychotropic medication review committee.
- Complete on-going documentation and required evaluation.
- Make referral and coordinate services such as mental health, home health, home care, respite services and durable medical equipment.
- Work with resident to maximize and preserve their quality of life.
- Work with residents' family, nursing home staffs, other health care professionals (such as MH, therapist, ARNP, PCP) in providing comprehensive care to residents.
- Maintain accurate, up-to-date and complete records of all clients and collateral contacts.
- Ensure services are in compliance with all applicable federal, state and local laws and regulations.
- Perform other duties as required.

## **QUALIFICATIONS, KNOWLEDGE AND SKILLS**

- Bachelor degree in social work with two years of paid experience in working with the elderly and/or persons with disabilities. Master of Social Work is preferred.
- Familiarity with the Chinese or Asian community and social service network.
- Proficiency in computer & software skills (e.g., Email, Word, Excel, Internet).
- Bilingual in English and Chinese. Fluency in at least two of the following Chinese dialects: Cantonese, Toishanese, Mandarin, Taiwanese is highly preferred.
- Access to an insured vehicle with a valid Washington State Driver's license and current auto insurance.
- Legally eligible for employment in the United States.

**TO APPLY:** Please send resume to Hiring Manager via [staffing@kinon.org](mailto:staffing@kinon.org). Only qualified individuals being considered will be contacted for an interview.

**ABOUT KIN ON**

Kin On is a non-profit organization rooted in the Asian community for more than 30 years. Kin On's mission is to honor, support, and advocate for our Asian elders and families in the Puget Sound region by offering culturally and linguistically appropriate health, social, and educational services. Kin On is creating an age friendly campus which includes a 24/7 skilled-nursing facility, Rehab and Care Center, Assisted Living Facility, Adult Family Home, Home Care Services, Family Caregiver Support, Chronic Care Management Services, and Health Living Program.

Kin On is an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, gender, sexual orientation, gender identity and/or expression, creed, national origin, age, disability, genetic information, ancestry, citizenship, marital status, veteran and/or military status or any other legally protected status. No question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law.