



## **JOB OPPORTUNITY**

**Job Title:** Caregiver (PCA / CNA / Medtech)  
**Reports To:** Nursing Services Manager or designee  
**Job Location:** Seattle, WA  
**Hours/Schedule:** Full Time/Part Time

## **JOB DESCRIPTION**

This position is responsible for providing personal care and household assistance to the elderly in two supportive housing facilities: Kin On Assisted Living Facility and Kin On Adult Family Home.

## **ROLE AND RESPONSIBILITIES**

- Provide care plan services according to the resident's care plan
- Assist residents with personal care, which may include assistance with transfers, ambulation, eating, bathing, toileting, dressing, personal hygiene, meal preparation, light housecleaning
- Perform household services essential to the residents safety and care including; laundry, meal preparations, housekeeping, transportation and shopping
- Perform only the task defined in the personal care plan for the resident and observe, document and report any changes in the resident condition. May assist with medications as indicated in the care plan
- Report to the Nursing Services Manager or designee any changes in the residents' mental or physical condition as well as changes in the residents' need for care
- Follow Assisted Living and / or Adult Family Home policies and procedures
- Respect the rights of residents, families, or resident's representatives to have different beliefs, opinions, cultures and customs
- Attend orientation and in-service training as required
- maintain a professional attitude in the residence
- Acts as backup to other for vacation and emergency coverage. Duties in this role include assisting with meal service including serving food, cutting foods, opening packages, clearing dishes, scraping plates, and transporting soiled dishes to kitchen
- Perform other duties as required

## **QUALIFICATIONS, KNOWLEDGE AND SKILLS**

- Ability to communicate in English, Cantonese, Mandarin, Toishanese, Taiwanese and/or Vietnamese
- Must have a Food Handler Permit and Washington State Caregiver License or Nursing Assistant-Certified upon hire or obtain during orientation. Food Handler Permit and Washington State Caregiver License or Nursing Assistant-Certified must remain current during employment
- Must complete the state's training according to the required schedule
- Knowledge of WAC laws for Assisted Living Facility and Adult Family Home preferred
- Able to pass a background check through DSHS, WSP and fingerprinting
- Ability to work independently and in a team
- Demonstrate, lead, and inspire excellent customer service to our residents
- Ability to work under pressure and constant interruptions
- Ability to function as a team leader in sharing responsibility for the provision of resident services in cooperation with all other members of the team

- Maintain professional working relationships with all associates, vendors, residents, including their families
- Demonstrate good judgment, problem solving and decision making skills

**TO APPLY:** Please send resume to Hiring Manager via [Careers@kinon.org](mailto:Careers@kinon.org). Only qualified individuals being considered will be contacted for an interview.

### **ABOUT KIN ON**

Kin On is a non-profit organization rooted in the Asian community for more than 30 years. Kin On's mission is to honor, support, and advocate for our Asian elders and families in the Puget Sound region by offering culturally and linguistically appropriate health, social, and educational services. Kin On is creating an age friendly campus which includes a 24/7 skilled-nursing facility, Rehab and Care Center, Home Care Services, Family Caregiver Support, Chronic Care Management Services, and Health Living Program. In addressing the unmet needs of the community, Kin On is soon to complete a major capital expansion to include an Assisted Living Facility and Adult Family Home.

Kin On is an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, gender, sexual orientation, gender identity and/or expression, creed, national origin, age, disability, genetic information, ancestry, citizenship, marital status, veteran and/or military status or any other legally protected status. No question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law. Kin On participates in E-Verify.